

## CITY OF PALMER

RESOLUTION NUMBER 2 4 1

A RESOLUTION ESTABLISHING USE POLICIES FOR THE PALMER COMMUNITY HALL

WHEREAS, the City of Palmer has leased the Alaska Railroad Station Depot in Palmer for use as a Community Hall and,

WHEREAS, the Matanuska-Susitna Borough, through the exercise of its Parks and Recreation powers, has assumed the Management and maintenance of the buildings;

THEREFORE, BE IT RESOLVED, that the Palmer City Council concur with the Borough in the following use policies for the Community Hall:

1. The Hall shall be made available for the use of any bona fide public or private civic, charitable, youth, religious, athletic, social, cultural, service, political or business organization or group; for any reasonable legal purpose, and for private functions.
2. The management shall reserve the right to make decisions regarding eligibility of groups or individuals, fees and scheduling for the use of the Hall.
3. A charge of \$25.00 shall be assessed to business, professional and political groups per day or any part of a day. Charges shall be negotiated with those using the facilities for a profit-making enterprise.
4. Admission fees may not be charged by groups or individuals granted free use of the facilities, with the exception of occasions when 100% of admission revenues are to be used for a civic or charitable purpose.
5. Donations toward the operation and maintenance of the Community Hall will be accepted.
6. Smoking will be permitted at all times in the waiting room area when ash trays are available. Smoking shall be permitted in the main hall area at gatherings when all persons are seated at tables with sufficient ash trays in evidence. Smoking shall not be permitted at standing gatherings or seated gatherings where tables are not provided. Smoking materials shall not be deposited upon the floor in any part of the building nor upon exterior platforms and grounds.

7. Fire regulations shall be observed. Occupancy shall be determined by the following standards:

Maximum occupancy of the main hall shall be 456 persons when the hall is being used as an auction room, assembly area (concentrated use) auditorium, dance floor, or for religious services.

Maximum occupancy of the main hall shall be 213 when the hall is being used as an assembly area (less concentrated use), conference room, dining room, exhibit room, gymnasium, lounge or stage.

Occupancy of the waiting room area shall be limited to very small gatherings. Small groups shall be encouraged to use the waiting room area.

8. Alcoholic Control Board regulations shall be observed.

9. It shall be the responsibility of users to leave the facilities in the same condition of cleanliness as found. Cleaning equipment and materials shall be provided by the management.


10. It shall be the responsibility of users to repair or replace any equipment or parts of the facility damaged during use.

11. An adult of at least 19 years of age shall be in attendance at all times during youth functions and shall be responsible for the care of the facility.

12. The person signing the use agreement shall be responsible for meeting all conditions of the agreement. Persons or groups failing to fulfill condition of the agreement may be denied future use.

ACCEPTED AND APPROVED by the Palmer City Council this 14th day of March, 1972.

  
 JACK E. MAZE/MAYOR

  
 WILLIAM E. CURTIS/CITY MANAGER-CLERK