



H. 4.

Palmer City Council Meeting

Meeting Date: 02/13/2024

Submitted For: Chad Cameron, Fire Chief

Department: Fire Department

Agenda Category: Resolution

Legislation Number: RES 24-013 ☒ **Approved**

Subject

A Resolution of the Palmer City Council to Authorize the City Manager to Approve the Reclassification of Palmer Fire & Rescue's Fire Prevention Officer to Level 10 in the City of Palmer's Employee Pay Plan

Summary Statement/Background

The Palmer City Council approved the addition of the Fire Prevention Officer position within Palmer Fire & Rescue in 2022 to assist with public education, fire investigation, fire inspection, and equipment and apparatus testing and minor maintenance. This position leads the Department's efforts in these areas to ensure the mission of Palmer Fire & Rescue is met within its area of jurisdiction.

As directed, the job description has recently been updated. Along with the job description update, a request for reclassification was submitted. The request for reclassification was returned by the City of Palmer's Human Resources Manager with a recommendation that the position should be placed at Level 10 from Level 7 of the City of Palmer Employee Pay Plan.

Administration's Recommendation:

Approve Resolution 24-013.

Fiscal Impact

Budgeted Y/N?: Y

Line Item(s): 01-13-10-6011 Regular Salaries

Attachments

Fire Prevention Officer Reclassification

Fire Prevention Officer Job Description

LEGISLATIVE HISTORY

Introduced by: Manager Moosey
Date: February 13, 2024
Action: Approved
Vote: Unanimous

Yes:

No:

Mayor Carrington
Deputy Mayor Anzilotti
Alcantra
Best
Cooper
Melin
Tudor

CITY OF PALMER, ALASKA

Resolution No. 24-013

A Resolution of the Palmer City Council to Authorize the City Manager to Approve the Reclassification of Palmer Fire & Rescue's Fire Prevention Officer to Level 10 in the City of Palmer's Employee Pay Plan

WHEREAS, the City of Palmer recognizes the critical role played by Palmer Fire & Rescue's Fire Prevention Officer in ensuring the safety and well-being of our community;

WHEREAS, the Fire Prevention Officer within Palmer Fire & Rescue has consistently demonstrated exceptional dedication, skills, and performance in the execution of their responsibilities;

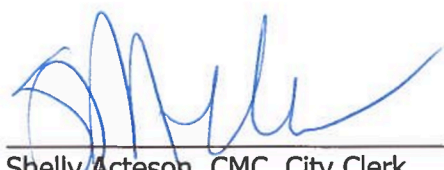
WHEREAS, there is a need to recognize the scope and responsibilities of the Fire Prevention Officer position to align with the evolving demands of public education, prevention, investigation, inspection, equipment and apparatus testing, equipment and apparatus maintenance in the community of Palmer;

WHEREAS, the reclassification of the position to Level 10 in the City of Palmer Employee Pay Plan is deemed appropriate to recognize the responsibilities of the role;

NOW, THEREFORE, be it resolved the Palmer City Council authorizes the City Manager to approve the reclassification of Palmer Fire & Rescue's Fire Prevention Officer to Level 10 in the City of Palmer's Employee Pay Plan.

Approved by the Palmer City Council this 13th day of February 2024.


Steve Carrington, Mayor


Shelly Acteson, CMC, City Clerk