



H. 4.

**Palmer City Council Meeting**

**Meeting Date:** 01/09/2024

**Submitted For:** John Diument, Airport Superintendent

**Department:** City Manager's Office

**Agenda Category:** Resolution

**Legislation Number:** Resolution No. 24-009 ☒ **Approved**

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**Subject**

A Resolution of the Palmer City Council Authorizing the City Manager to Create a Seasonal Airport Equipment Operator Position

**Summary Statement/Background**

The Palmer Airport is the longest runway between Merrill Field and Fairbanks International. It is the primary medical evacuation airport in the Mat-Su Borough and is the disaster relief airport for the Borough. The airport has also been growing over the last decade and houses several businesses that need the runway to be plowed in a timely manner in order to effectively operate.

The Palmer Airport airport is currently priority number three on the City's list of snow removal priorities, behind main arteries and feeder routes, and ahead of residential neighborhoods. Allowing the airport to remove snow itself will not only allow it to open quicker, but will also aid the City in removing snow elsewhere.

In addition, Federal Aviation Administration Grant Assurances require that the City maintain the airport in a safe and serviceable condition. To that end, the FAA has funded the purchase of a grader, a snowblower, a loader, and an end dump.

Funding exists in the Airport Enterprise Fund under Part-time Salaries for 2024. These funds have been budgeted for a few years for Public Work's groundskeeper services during the summer months. In the past few years, this cost has been under \$4,000.00 annually. The remainder of the budgeted funds would be used for On Call Equipment Operator. If additional funds are needed later on in the year, additional legislation will be brought forward for a budget increase.

**Administration's Recommendation:**

The administration recommends creating the new position and funding it with the airport's enterprise fund.

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**Fiscal Impact**

**Total Amount of funds listed in this legislation:** 23,400

**Legislation creates expenditure in the amount of:** 23400

**Budgeted Y/N?:** y

**Line Item(s):** 03-01-10-6013

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**Attachments**

Airport Operator Job Description

Seasonal Equipment Operator Resolution 23-009

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**LEGISLATIVE HISTORY**

Introduced by: City Manager Moosey

Date: January 9, 2024

Action: Approved

Vote: Unanimous

Yes:

No:

Mayor Carrington  
Deputy Mayor Anzilotti  
Alcantra  
Best  
Cooper  
Melin  
Tudor

**CITY OF PALMER, ALASKA**

**Resolution No. 24-009**

**A Resolution of the Palmer City Council Authorizing the City Manager to create a new position of Equipment Operator at the Warren "Bud" Woods Palmer Municipal Airport.**

WHEREAS, the Palmer Municipal Airport is the primary medical evacuation and natural disaster relief airport in the Matanuska-Susitna Borough; and

WHEREAS, multiple businesses at the airport depend on the airport being open; and

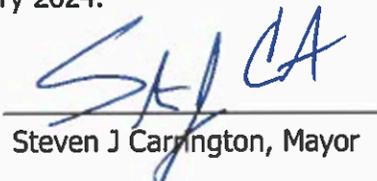
WHEREAS, compliance with Federal Aviation Administration grant assurances require the timely removal of snow and ice; and


WHEREAS, the City of Palmer's snow removal prioritization places the airport in third position; and

WHEREAS, adequate funding exists in the airport budget for the creation of a Seasonal Equipment Operator.

NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby authorizing the City Manager to create a new position of Seasonal Equipment Operator at the Warren "Bud" Woods Palmer Municipal Airport for the purpose of snow removal.

**Approved** by the Palmer City Council this 9<sup>th</sup> day of January 2024.

  
Steven J Carrington, Mayor

  
Shelly Acteson, CMC, City Clerk