

**City of Palmer
Resolution No. 23-006**

Subject: Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of City Monies for the General Checking Account and Designating City Representatives Who Are Authorized and Empowered to Execute and Deliver All Documentation and Instructions on City Investment Accounts

Agenda of: January 24, 2023

Council Action: **Approved** **Amended:** _____
 Defeated

Originator Information:

Originator: Gina Davis, Finance Director

Department Review:

Route to:	Department Director:	Signature:	Date:
_____	Community Development	_____	_____
_____	Finance	_____	_____
_____	Fire	_____	_____
_____	Police	_____	_____
_____	Public Works	_____	_____

Certification of Funds:

Total amount of funds listed in this legislation: \$ _____

This legislation (√):

- Creates revenue in the amount of: \$ _____
- Creates expenditure in the amount of: \$ _____
- Creates a saving in the amount of: \$ _____
- Has no fiscal impact

Funds are (√):

- Budgeted Line item(s): _____
- Not budgeted _____

Director of Finance Signature: 

Approved for Presentation By:

	Signature:	Remarks:
City Manager	<u></u>	_____
City Attorney	_____	_____
City Clerk	_____	_____

Attachment(s):

1. Resolution No. 23-006

Summary Statement/Background:

The City of Palmer on a regular basis needs to update check signers on the general checking account and to manage City investments and transfer City monies to maximize City investment earnings while maintaining safety and liquidity in accordance with the City's Investment Policy.

Steve Carrington was elected as Mayor of the City of Palmer on October 4, 2022.

Shelly Acteson was appointed by the City Council to serve as City Clerk on October 27, 2021.

John Moosey was appointed by the council to serve as City Manager on June 15, 2020.

Gina Davis was hired as the City of Palmer Finance Director on April 24, 2017.

Administration's Recommendation:

Approve Resolution No. 23-006

LEGISLATIVE HISTORY

Introduced by: Manager Moosey
Date: January 24, 2023
Action: Approved
Vote: Unanimous

Yes: _____ No: _____

Best
Anzilotti
Mayor Carrington
Deputy Mayor Melin
Alcantra
Ojala IV
Tudor

CITY OF PALMER, ALASKA

Resolution No. 23-006

A Resolution of the Palmer City Council Designating Authorized Signatures for Check Signing Affecting Any and All Disbursements of the City Monies and Designating City Representatives Who Are Authorized and Empowered to Execute and Deliver All Documentation and Instructions on City Investment Accounts

WHEREAS, Steve Carrington was elected as Mayor of the City of Palmer on October 4, 2022; and

WHEREAS, Shelly Acteson was appointed by the council to serve as City Clerk on October 27, 2021; and

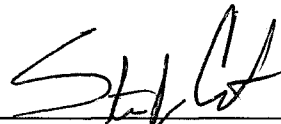
WHEREAS, John Moosey was appointed by the council to serve as City Manager on June 15, 2020; and

WHEREAS, Gina Davis was hired as the City of Palmer Finance Director on April 24, 2017.

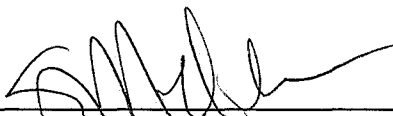
NOW, THEREFORE, BE IT RESOLVED by the Palmer City Council hereby makes effective January 24, 2023, two of the following signatures will be placed on each check and the following individuals are authorized and empowered to execute and deliver all documentation and instruction on City Investment Accounts:

1. Steve Carrington
2. Shelly Acteson
3. John Moosey
4. Gina Davis

Approved by the Palmer City Council this 24th day of January, 2023.



Steve Carrington, Mayor



Shelly M. Acteson, CMC, City Clerk