

Introduced by: Council Member Best and Combs  
Date: May 13, 2014  
Public Hearing: May 27, 2014  
Action: Adopted  
Vote: Unanimous

Yes:	No:
Best	
Erbey	
Carrington	
Combs	
DeVries	
Hanson	
Johnson	

CITY OF PALMER, ALASKA

**Ordinance No. 14-016**

**An Ordinance of the Palmer City Council Amending Portions of Palmer Municipal Code 2.30 Board of Economic Development**

THE CITY OF PALMER, ALASKA ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. Palmer Municipal Code Chapter section 2.30.040 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

**2.30.040 Compensation.**

- A. Each board member shall receive \$50.00 per regular and special meeting.
- B. A commission member may decline compensation by completing the form required to decline compensation.

Section 4. Palmer Municipal Code Chapter section 2.30.070 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

**2.30.070 ~~Presiding officer~~ Board chair.**

- A. The chair shall preside at all board meetings and may participate in the debate and vote on any matter.
- B. In the temporary absence or disability of the chair, the vice chair shall exercise all the powers of chair during the temporary absence or disability of the chair.

Section 5. Palmer Municipal Code Chapter section 2.30.090 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

**2.30.090 Public meeting notification.**

- A. All public notices must include the date, time and place of a meeting, and if the meeting is by teleconference, the location of teleconferencing facilities that will be used.
- B. Regular Meeting. Public meeting notification shall be by means of posting the agenda on the city's website and by and publishing the agenda for a regular meeting five days prior to the meeting.
- C. Special Meeting. Public meeting notification shall be by means of posting the agenda on the city's website and by and publishing the agenda for a special meeting three days prior to the meeting.

Section 6. Palmer Municipal Code Chapter section 2.30.100 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

**2.30.100 Meetings – Rules of proceedings.**

Meetings shall be conducted under the current edition of Robert's Rules of Order Newly Revised version, ~~and such modified or amended rules as may be adopted by the board.~~

Section 7. Palmer Municipal Code Chapter section 2.30.120 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

**2.30.120 Agenda and agenda packets.**

- A. The agenda for each meeting shall be prepared by the city manager or designee after consultation with the chair. The agenda shall include any discussion item requested in writing and signed by the chair or two board members. The request shall be made to allow the timeframes of PMC 2.30.090.
- B. The city manager or designee shall attempt to notify each board member at least 48 hours prior to a regular meeting. Notification shall be by means of a packet including information on the time and place of meeting and the agenda. Whenever practicable, minutes of the previous meeting and other background material pertinent to the agenda shall be included in the packet.
- ~~C. At every regular meeting, the order of business shall be as follows:~~
  - ~~1. Call to order;~~
  - ~~2. Roll call;~~
  - ~~3. Pledge of allegiance;~~
  - ~~4. Approval of agenda;~~
  - ~~5. Minutes of previous meetings;~~
  - ~~6. Audience participation;~~
  - ~~7. Unfinished business;~~
  - ~~8. New business;~~
  - ~~9. Board member comments;~~
  - ~~10. Adjournment.~~

Section 8. Palmer Municipal Code Chapter section 2.30.125 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

**2.30.125 Order of business.**

At every regular meeting, the order of business shall be as follows:

- A. Call to order;

- B. Roll call;
- C. Pledge of allegiance;
- D. Approval of agenda;
- E. Minutes of previous meetings;
- F. Audience participation;
- G. Unfinished business;
- H. New business;
- I. Board member comments;
- J. Adjournment.

Section 9. Palmer Municipal Code Chapter section 2.30.130 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

**2.30.130 Voting.**

- A. The ~~presiding officer~~ chair shall declare all votes; but if any member doubts a vote, the chair ~~presiding officer~~, without further debate upon the question, shall request a roll call vote and the chair ~~presiding officer~~ shall declare the result.
- B. The vote upon all matters considered by the board shall be taken by yes or no votes which shall be entered into the record, except that when the vote is unanimous, it shall be necessary only to so state.
- C. Every member present shall vote, unless the chair ~~presiding officer~~ excuses the member because of substantial financial interest and the board does not override the chair's ~~presiding officer's~~ action. Declarations to be excused must be made before the vote, and shall be decided without debate.
- D. The affirmative vote of at least four members shall be required for official action of the board.

Section 10. Palmer Municipal Code Chapter section 2.30.140 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

**2.30.140 Cause for removal.**

- A. A board seat shall become vacant upon the occurrence of any of the following:
  - 1. Expiration of the term of office;
  - 2. Death of the board member;
  - 3. Resignation approved by the council;
  - 4. ~~The board member~~ Ceasing to possess the required eligibility qualifications to be a board member; ~~at any time the qualifications of eligibility required for the office of board member;~~
  - 5. Conviction of a felony involving moral turpitude or an offense involving a violation of an oath of office;
  - 6. Judicial determination that the board member is of unsound mind;
  - 7. Failure to take an oath of office within 30 days of appointment to office or within such shorter time between appointment and the date of the board member's first board meeting; and
  - 8. Other just cause for removal, as determined by a majority vote of the city council.
- B. In addition, a board member may be removed by the council if, during any 12-month period while in office:
  - 1. The board member is absent from three regular meetings without excuse; or

- 2. The board member is absent from six regular meetings.

Section 11. Palmer Municipal Code Chapter section 2.30.150 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

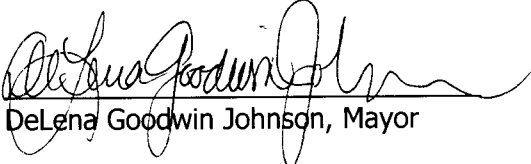
**2.30.150 Conflict of interest.**

A board member shall declare a substantial financial interest the member has in an official action prior to discussion and vote on the matter.

- A. The chair shall rule on the request to be excused from discussion and vote;
- B. The decision of the chair on the request may be overridden by a majority vote.

Section 11. Effective Date. Ordinance No. 14-016 shall take effect upon adoption by the City of Palmer City Council.

Passed and approved this twenty-seventh day of May, 2014.

  
DeLena Goodwin Johnson, Mayor

  
Janelle M. Bower, MMC, City Clerk