Introduced by: City Manager Griffin Introduced: March 11, 2014 Public Hearing: March 25, 2014 Action: Adopted Vote: Unanimous Yes: No: Best Combs DeVries Hanson Carrington

# CITY OF PALMER, ALASKA

## Ordinance No. 14-010

## An Ordinance of the Palmer City Council Amending Palmer Municipal Code Section 2.30.080 Meetings to Allow for Monthly Meetings of the Board of Economic Development

## THE CITY OF PALMER, ALASKA ORDAINS:

<u>Section 1.</u> Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

<u>Section 2.</u> Severability. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

<u>Section 3.</u> Section 2.30.080 is hereby amended to read as follows (new language is underlined and deleted language is stricken):

## 2.30.080 Meetings.

- A. All meetings are open to the public and shall be electronically recorded. The public shall have the reasonable opportunity to be heard.
- B. The board shall meet quarterly to assess board objectives and performance. Regular board meetings shall be held on the first Monday of <u>each</u> the month beginning at 7:00 p.m. in the city council chambers, unless otherwise designated by the board.
- C. A special board meeting may be held at the call of the chair, any two members of the board, or the city manager. No business shall be transacted at any special meeting except that which is specifically stated in the meeting notice.
- D. Attendance and participation at meetings by board members may be by teleconferencing. Materials that are to be considered at the meeting shall be made available at teleconference locations if practicable. The vote at a meeting held by teleconference shall be taken by roll call.
- E. The board shall adjourn not later than 10:00 p.m. and may not reconvene any earlier than 9:00 a.m. the next day. However, by two-thirds consent of the board the meeting may be extended for up to one hour, at which time adjournment is mandatory.

- F. Minutes shall be kept of the board's proceedings. The minutes shall record the vote of each member upon every question. Every decision or finding shall immediately be filed in the city clerk's office and shall be a public record open to inspection by any person.
- G. The board shall report guarterly to the city council on board objectives and performance at the next regularly scheduled city council meeting.

Section 4. Effective Date. Ordinance 14-010 shall take effect upon adoption by the Palmer City Council.

Passed and approved this twenty-fifth day of March, 2014 Steve Carrington, Deputy Mayor

--City Clerk